

NPHS Meeting  
Agenda  
November 15, 2021

**Attendees:**

Frances Blair  
Alicia Erickson  
Jane Farrington  
Monica Cantelli  
Emily Pierce  
Milica Golubovic  
Emily Nelson  
Emanuela De Musis  
Norin Razzaque  
Janae Biggs  
Chris Sullivan  
Kristen Malerba-Smith  
Kristen Farmer  
Avida Michaud  
Barbara Frank

**Events**

- Tropi - subcommittee updates
  - Caterer update: No updates this month, the prices are not changing, but we need to decide what we want. To keep cost lower they suggested we do three stations with cheese plates. That way we won't need waters, or kitchen staff. Monica will check in with Peak as well to check the cost of linen and chairs to try and keep the cost lower.
  - it'd be good to schedule another walkthrough to review the floor plan, for chairs and tables.
  - We'll sell tickets for the bar, so that bar tenders don't have to deal with payments.
  - Monica will ask for examples of floor plans of different events so that we can visualize the space.
  - Flower will donate desert.
- AV Update:
  - Walkthrough on Thursday at noon.
- Auction kick off meeting
  - Set up a list of potential auction items.
- Entertainment:

- DJs - Narrowed it down to two, and decided to go with Josh McLaine. They've confirmed he'll play a mix of latin music, in addition to regular pop music. We can work together to finalize the play list.
- \$850 - \$1000 is his price range.
- They'll send a fluent Spanish speaker along, so the two of them can MC and DJ the event for us.
- Alicia also posted on the Burley job board, and that will be a way to select a trio or a small band for about an hour to provide live music.
- We could sell Wine wall tickets - when there are wine bottles left from the ring toss.
- Emmie is working on some sketches on the logo, save the dates, with the goal of finalizing the Save the date so that we can print by the end of the year.
- Alice's Table Floral Fundraiser (12/15)
  - Email notice was sent over the weekend.
  - We'll send a message to the school
  - Print out a flyer for kids folders.

### **Infrastructure**

- parking lot, any other updates from Cassellius/Bethy?
  - Chirs knows new names to contact after the restructuring at BPS.
  - BPS also has a new system for tracking infrastructure requests.
  - Ms. Verano had to re-enter her request for the auditorium and the new surface at the playground.
  - The pipe in the parking lot has been replaced, and over the weekend they paved a new surface on the parking lot.
  - Auditorium: still a priority, but lack of space is the major issue.

### **Annual Fund Letter**

- this year's focus is after school programs
  - This focus was confirmed with the principal.
  - We'd want to clean up our mailing list, to not send the letter to people who are online, or otherwise don't need a letter mailed.
  - 6-8 week long after school programs.
  - Emily Pierce has been in touch with the principal to figure out the details.
  - We need to figure out who would be the supervisor, that is not Bodega to make lines between Bodega and these programs cleaner.
  - Two 8 week sessions to open it to more students. Up to 20kids per class, starting with 2-5th graders.
  - Partners we've been working on:
    - Minni for Art Class once a week
    - Chess class once a week
    - Open to kids in Bodega, but also to everybody else in the school.

- We need to work on finalizing what the suggested cost is. Partially it should be covered by the Annual Fund, but we need to find a sustainable model.
- Principal wants to come up with a framework for partnerships, but that is still far off, but is the goal the principal has.
- We can borrow from the SE Soccer model of asking for a donation / sponsoring an additional player sponsorship.

### **Other Business/New Items**

- Teacher Appreciation
  - Last year we did the Alice's table event, previous years we've donated to their holiday party. Parent council used to sponsor a teacher appreciation week (bringing in food for different times of day)
  - Ms. Mohamed is still in charge of school events.
  - We need to be creative on how we provide a more cost effective support/celebration fund.
- MailChimp feedback
  - We have around 1500 active email addresses. That is getting us close to the free product.
  - They have a non-profit price.
- Mural with new school values - Karen is interested in getting a new mural with school values.
- Grade class parent - working with Ms. Caro, we need to make the job simpler in the description and engage parents, and teachers.

### **Next Meeting**

- Do we want to change the meeting time to during the day?
  - **Friday, December 10 at 9am.**
  - [meet.google.com/qqu-snns-eea](https://meet.google.com/qqu-snns-eea)